

DIORA BASHA

Law Student

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diorabasha15@gmail.com

EDUCATION

Elementary school
Lidhja e Prizrenit, Peje
Sep 2009 - Jun 2018

High School
Bedri Pejani, Peje
Sep 2018 - May 2021

University of Prishtina
Law, Prishtina
Oct 2021 - Present

SKILLS

- Legal Research and Analysis – Essential for positions requiring strong skills in legal research and analysis
- Organization and Time Management – Ability to manage multiple tasks and meet deadlines efficiently.
- Teamwork – Able to work well in a team, collaborating to achieve common goals
- Organization and Time Management – Ability to manage multiple tasks and meet deadlines efficiently

LANGUAGE

- Albanian
- English

PROFILE

A dedicated and motivated Law student in the 4th year of studies at University of Prishtina "Hasan Prishtina". Experienced in working with diverse teams and organizing events. Eager to apply academic knowledge in real world legal and administrative settings. Looking for opportunities to gain hands-on experience in legal practice, public policy and project management within an international or public sector environment.

WORK EXPERIENCE

Secretary **2022-2024**
KBF PEJA 03 CLUB, Peje

- Managed official documents and correspondence for the club.
- Communicated with members and stakeholders regarding upcoming events and activities.
- Prepared reports and administrative documents.
- Coordinated meetings and daily activities of the club.

2025 - Present

Legal Assistant

Enforcement Office "Flamur S. Bogaj"

- Assisting in the preparation and processing of enforcement cases.
- Drafting legal documents and conducting Legal research
- Communicating with clients and relevant institutions.
- Managing case files and ensuring compliance with legal procedures.

CERTIFICATIONS & TRAINING

IKD Legal Clinic Training, Institute for Justice, Kosovo **Oct 2024 - Feb 2025**
Gained practical knowledge in legal procedures and justice system operations in Kosovo.

Certificate of Participation in Training **February 20-21, 2025**
"Addressing the Impact of Gender-Based Violence in Kosovo and Supporting Survivors to Combat Stigma and Speak Openly"
Feb 2025 - Present

Participant in the Mentorship Program "Future Leaders"
A program supported by UN Women, focused on professional development and leadership for young women. Mentorship provided by distinguished leaders in law, diplomacy and business.